

JOB DESCRIPTION
VILLAGE OF WESTON LANDSCAPE ARCHITECT/URBAN FORESTRY INTERN
PAID INTERNSHIP FOR SUMMER OF 2008

POSITION AVAILABLE TO ALL LANDSCAPE ARCHITECT / FORESTRY STUDENTS

PURPOSE: This internship is being offered to provide guidance and hands on training and experience to a student pursuing a career in urban forestry, parks and recreation, landscape architect or a closely related field.

LOCATION: The Village of Weston is a growing community of 13,805 residents (2007) located in Central Wisconsin just outside of the City of Wausau.

The Village is known for taking pride in their Parks and Recreation programs and over the last few years have begun a Village wide beautification effort to “green up” the Village and create a sense of place for its residents. Efforts began in 2004 to install numerous landscaping treatments around the Camp Phillips Road/State Highway 29 interchange area (known as the Camp Phillips Business Campus). Work also was completed during the spring/summer 2005 on a redevelopment project along the Village’s main thoroughfare and retail area, Schofield Avenue. The Village has been working with Damon Farber and Associates, a landscape architect firm located in the Minneapolis Area, to develop plans and design principles for these two areas of the Village. This intern will work with Village staff to implement and maintain the landscaping plans created by Damon Farber and Associates.

NATURE OF WORK: This internship is limited term employment under the supervision of the Park Superintendent and Park Maintainers. Intern will be responsible for assisting Village Park staff with the overall appearance and maintenance of the Village’s green-space, including but not limited to Village parks, right-of-ways, Business & Technology Park, Camp Phillips Business Campus, Aquatic Center, trails, Municipal Center, Public Safety Building and all other common areas.

EXAMPLES OF WORK PERFORMED:

1. Plant and maintain village greenery, which would include turf, shrubs, annual plantings, flowerbeds and trees on village property that enhance the appearance of the community. This may include brushing, pruning, trimming, fertilizing, weeding, mulching and watering of plant materials.
2. Maintain grass areas in all parks and public places, including mowing, trimming, fertilizing, watering, raking and weed control. Operate all equipment associated with grass maintenance such as mowers, blowers and grass trimming equipment.
3. Trim and prune decorative shrubs, bushes and trees in parks and public areas. Operate necessary pruning equipment, which may include but is not limited to hand clippers, electric trimmers, hand shears, chainsaw and handsaws.
4. Follow turf and shrub maintenance plans for associated areas.

Position will be available from May through August of 2008. Interested applicants must be able to work independently with minimal supervision. Interested applicants should submit a resume and completed Village of Weston Employment Application by March 14, 2008 to the Village of Weston, Attn: Shawn Osterbrink, Parks Superintendent, 5500 Schofield Avenue, Weston, WI 54476. For more information, please contact Shawn Osterbrink, Parks Superintendent at (715) 359-9988 or sosterbrink@westonwisconsin.org.