



**VILLAGE OF WESTON  
KENNEDY PARK  
HALL RENTAL AGREEMENT**

Date \_\_\_\_\_

I \_\_\_\_\_, Hereby acknowledge receipt of key number \_\_\_\_\_ and have paid \$ \_\_\_\_\_ rental fee/security deposit to use the Kennedy Park Hall on the \_\_\_\_\_ day of \_\_\_\_\_, for the purpose of a \_\_\_\_\_

**Residents – must be a permanent Weston resident or the guest of honor must be a Weston Resident.**

1. A written agreement will be signed and fees paid before the key is issued.
2. The key must be returned no later than the first working day following the use of the hall, unless other arrangements are made. The key may also be placed in a kitchen drawer after the use of the hall.
3. Absolutely no parties that include alcohol can use this facility.
4. The facilities will be left in the same manner as they are found.
5. No equipment, furniture or dishes will be removed from the hall for any reason.
6. Garbage must be placed in bags and containers provided by the Village.
7. All tables and chairs taken out from the storage room must be put away.
8. Absolutely no decorations attached to walls or ceiling.
9. Floors will be cleared of any apparent debris. (Broom, mop and vacuum available in storage area)
10. All damages will be assessed and charged to the party using the facilities.
11. Report any damages to the Police Department prior to your gathering, to release any liability on your part.
12. Lock all doors and close all windows upon leaving.
13. If rules are not complied with and excessive cleaning is necessary, the additional fees will be charged to the party renting the hall.

**I HAVE READ AND UNDERSTAND THE CONDITIONS FOR RENTING AND AGREE TO COMPLY WITH SAME.**

\_\_\_\_\_  
\_\_\_\_\_  
**RENTAL (R03)  
SEC. DEP. (R00)**

Signature \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_