

**VILLAGE OF WESTON BOARD MINUTES  
5500 SCHOFIELD AVENUE, WESTON, WI**

**MONDAY, MAY 21, 2007**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

President Machmueller called the Village Board meeting to order at 6:46 p.m. Maloney, Schuster, Ermeling, Jaeger, Meinel, White and Ziegler were present. Administrator Zuleger, Public Works Director Donner, Finance Director Jacobs, Community Development Director Higgins, Taxpayer Relations Coordinator Hodell, and Chief Pierce were also present. There were 11 people present in the audience.

**II. CONSIDERATION OF VILLAGE BOARD MINUTES**

- A. \*M/S/P Jaeger/Maloney: to approve the Village Board Minutes of 05/07/07 and place on file.  
\*M/S/P Jaeger/Maloney: to amend the closed session minutes of 4/16/07. Change Ziegler to Maloney under Item 2, Roll call vote.**

**III. VISITORS**

**A. Introduce Temporary Office Employees**

- 1. Katie Jamison**
- 2. Hope Nyenhuis**

Zuleger introduced Katie Jamison and Hope Nyenhuis to the Village Board. He said Katie would work on the Weston Fest and the newsletter. She would mainly handle the Village's communication issues. Hope Nyenhuis will help with entering assessment information into the new software and help Higgins with Planning Commission preparation.

**IV. COMMITTEE REPORTS**

**A. PARK & RECREATION COMMITTEE MINUTES**

*\*M/S/P Jaeger/Ermeling: to acknowledge the minutes of 4/12/2007 and place on file.*

**B. PLANNING COMMISSION MINUTES**

*\*M/S/P Jaeger/Ermeling: to acknowledge the minutes of 5/14/2007 and place on file.*

**C. BOARD OF APPEALS MINUTES**

None

**D. PUBLIC WORKS AND UTILITY COMMITTEE MINUTES**

*\*M/S/P Jaeger/Ermeling: to acknowledge the minutes of 5/01/2007, 5/07/07 and 5/14/07 and place on file.*

**E. PUBLIC SAFETY COMMITTEE MINUTES**

None

**F. FINANCE COMMITTEE MINUTES**

None

**G. BUILDING & GROUNDS COMMITTEE MINUTES**

None

**H. COMMUNITY DEVELOPMENT AUTHORITY MINUTES**

None

**I. JOINT EXTRA-TERRITORIAL ZONING COMMITTEE MINUTES**

None

**V. DEPARTMENT REPORTS**

**A. Parks & Recreation Superintendent**

Zuleger reported staff is working on the irrigation systems for the landscaping. Staff is also working with the Little League on the purchase of ball diamond a machine. Zuleger made a decision today to add one more seasonal employee to the Park Department. Staff has been very busy with mowing, planting and weeding.

**B. Police/Fire Departments**

**Police** – Village staff will meet with the Police Department this week to discuss the citation ordinance. Zuleger reported the red zone areas for speeding is Sandy Lane and Ross Avenue.

**Fire** – Pierce reviewed the April Fire and EMS statistics with the Board.

**C. Director of Public Works**

**1. Project Update**

Donner reported Well No. 6 is on schedule for a June 15<sup>th</sup> start date.

**2. Private Well Program, Discussion on Ordinance**

No comments.

**D. Building Inspector/Zoning Admin./Community Development Director**

**1. Town/Village Extraterritorial Zoning Committee**

Higgins reported there would be a Town/Village Extraterritorial Zoning Committee meeting on Tuesday, May 29<sup>th</sup>. The Committee will work on mapping.

**2. Birchwood Highlands Apartments Groundbreaking - June 5th at 11:30 a.m.**

Higgins said the Groundbreaking for Birchwood Highlands is June 5<sup>th</sup>. Building Inspector Tatro attended an Electrical Inspector Conference last week. He has issued 109 building permits to date, including 23 single-family homes.

**E. Taxpayer Relations Coordinator**

Hodell reported she continues to send out letters to residents asking them to get their yards cleaned up. The North Birch Street property has been cleaned up. Last Saturday was the opening of the Farmers Market. The Craft show was a good turnout with 29 vendors. There is a Weston Fest meeting this Wednesday at 6:00 p.m.

**F. Finance Director**

Jacobs reported the audit fieldwork is almost finished. The audit presentation will be on Monday June 18<sup>th</sup>. The tentative date to approve all of the borrowing issues is Monday, July 16<sup>th</sup>. We should receive the borrowing proceeds on August 1<sup>st</sup>.

**G. Administrator's Report**

**1. Economic Development Report**

**a. Business Park South Development/Timeline**

Zuleger said staff is on a strict timeline with Business Park South because three out of the nine lots have been spoken for.

**b. TIF #2 Projects/Retail Leasing Consultant**

Zuleger reported a couple of retail strips are being in built in the Village right now. There are plans in place for a retail box next to Walgreens. There are also development plans for the Layne Northwest, Pergande and Schultz's bar property. Zuleger is looking at doing a campaign this summer with the Wausau Daily Herald and Channel 7 in regards to projects happening on Schofield Avenue.

**c. Marathon County Chamber Economic Development Agreement**

*\*M/S/P Schuster/White: to approve Machmueller enter into a Marathon County Chamber Economic Development agreement for the Village of Weston.* Zuleger said it looks like Mosinee, Wausau, Schofield and Rib Mountain will also enter into an agreement.

**2. Community Development Issues**

**a. Beautification Task Force**

Zuleger said he would call for members to be on the Beautification Task Force in the June newsletter.

**b. Park Vandalism Ordinance Proposal/Public Relations**

Zuleger reported the Village had some significant park vandalism occur last week. Two young adolescent girls were involved with this repeat vandalism. He reviewed a park vandalism ordinance with the Board. *\*M/S/P White/Schuster: to approve sending the*

*ordinance to the Village's attorney for codification.* Q/Jaeger asked about Marathon County's Restorative Justice program referrals from the Everest Metro Police to the Park Committee. Zuleger said the Park Committee would decide on what kind of restorative justice.

**c. Bike Path/Bridge Discussion**

Zuleger handed out a map on the proposed bike path bridge. The proposal is to do a rural loop that could eventually get you to Wausau. Machmueller is concerned about working with Rothschild. Jaeger said the Park Committee met with them in the past and they were interested at the time. Mary Krueger with Saint Claire's Hospital wanted the Board to be aware of the future growth projections across birch to the west for the medical complex. She feels the Village needs some kind of a bike crossing over STH29. There was a short discussion regarding wetlands. Ermeling said there is already a sidewalk on Alderson going across STH29 and is concerned about spending money for another crossing. Zuleger said there still needs to be some protective fencing there. He also said this may not be the right way to go. He does not think the bridge project can be done for less than 2 million dollars right now.

**d. Old Town Hall Proposal**

Zuleger said Mr. Firkus, the old town hall property owner, would give the town hall to the Village for the cost of moving it off the site. He is working with the Historical Center and one of the teachers at D.C.Everest on creating an exhibit hall featuring local history. The hall would be placed at Kennedy Park. He reviewed the project fiscal impact and timeline.

*\*M/S/P Jaeger/Maloney: to authorize staff to explore budget options to see if it is feasible and look into building placement at Kennedy Park.* Q/White asked about ADA issues. Zuleger said the doors are wide enough.

**3. Garbage & Recycling Request for Proposal**

**a. Long-Term Disposal Contract Terms**

*\*M/S/P Schuster/Maloney: to authorize staff look into a 5-year garbage plan, along with adding language that covers annual negotiating rates on tipping fees.*

**4. Green Acres Mobile Home Park Update w/Bldg. Inspector**

Zuleger reported the Village Building Inspector talked with the owners of Green Acres about starting the inspection of mobile homes. Staff was informed that ten trailers would be pulled out of the park.

**5. Citation Ordinance**

Zuleger said Village staff and Judge Weirauch would be meeting this week to determine a fine schedule for zoning, nuisance and private well issues.

**VI. NEW BUSINESS**

**A. Development Agreement for Linden Grove Subdivision**

*\*M/S/P Ermeling/Schuster to approve the Development Agreement for Linden Grove Subdivision, per the recommendation of the Public Works and Utility Committee.*

**B. Mount View East Area Street Reconstruction (including Birch Street between Ross Ave and Bernard Ave)**

**1. R-06-2007 Authorizing Resolution for Proceeding with Project and Special Assessments, Mount View Area**

*\*M/S/P Schuster/Ziegler to approve R-06-2007 Authorizing Resolution for Proceeding with Project and Special Assessments, Mount View Area.*

**2. R-08-2007 Authorizing Resolution for Proceeding with Project and Special Assessments, Birch Street between Ross Ave and Bernard Ave**

*\*M/S/P White/Ziegler: to approve R-08-2007 Authorizing Resolution for Proceeding with Project and Special Assessments, Birch Street between Ross Ave and Bernard Ave.*

3. **Bid Results and Award Contract for Street Reconstruction, etc.**  
*\*M/S/P Schuster/Ziegler: to award the contract for street reconstruction for the Mount View East Area to Haas Sons, Inc. in the amount of \$971,850.20.*
  4. **Engineering Construction Services Contract with Central Wisconsin Engineers and Architects**  
*\*M/S/P Schuster/Jaeger: to approve the engineering Construction Services Contract with Central Wisconsin Engineers and Architects for the Mount View East area in the estimated amount of \$32,200 for Birch Street, and \$107,700 for Mount View, with actual costs based on time and material incurred by the consultant, excluding mileage and overtime, per the recommendation of the Public Works and Utility Committee.*
- C. Highland Avenue Utility and Street Construction**
1. **R-07-2007 Authorizing Resolution for proceeding with Project and Special Assessments**  
*\*M/S/P Schuster/White: to table this item.*
  2. **Bid Results and Award of Contract for Street Reconstruction, etc.**  
*\*M/S/P Schuster/Ermeling: to approve rejecting all bids on the basis that the rock excavation unit prices constitute unbalanced bidding and that the project is re-bid.*
  3. **Engineering Construction Services Contract with STS Consultants**  
*No action taken.*
- D. Community Center Drive Completion (Shadow Ridge Development) Engineering Construction Services Contract with Central Wisconsin Engineers and Architects**  
*\*M/S/P White/Ermeling: to approve Task Order Amendment #2 in the estimated amount of \$49,620, with actual costs based on time and material incurred by the consultant, excluding mileage and overtime.*
- E. Engineering Construction Services Contract with Central Wisconsin Engineers and Architects for the addition to the Weston Business Park South**  
*\*M/S/P Schuster/Jaeger: to approve the Engineering Construction Services Contract with Central Wisconsin Engineers and Architects for the addition to the Weston Business Park South in the amount of \$185,606.*
- F. Purchase of One-Ton Truck**  
*No action taken.*
- G. Planning Commission Items:**
1. **The Heron Group/STS Consultants - Retail Center Site Plan: 6615 County Road J**  
*\*M/S/P White/Ermeling: to approve the Retail Center Site Plan, per the recommendation of the Planning Commission.*
  2. **Anna Gilbertson/Larry Meyer Construction Co. - Gilbertson Dance Studio Site Plan: 6307 Schofield Avenue**  
*\*M/S/P Schuster/Maloney: to approve the Gilbertson Dance Studio Site Plan, per the recommendation of the Planning Commission.*
  3. **American International Development/Central Wisconsin Engineers & Architects - Schofield Avenue Retail Center Site Plan: 2102 & 2108 Schofield Avenue**  
*\*M/S/P White/Schuster: to approve the Schofield Avenue Retail Center Site Plan, per the recommendation of the Planning Commission.*
  4. **Weston Building Partners/Tesch Construction & Management Inc.: North American Hydro Building Addition Site Plan: 8310 Technology Drive**  
*\*M/S/P Ermeling/Ziegler: to approve the North American Hydro Building Addition Site Plan, per the recommendation of the Planning Commission. Q/White asked Donner if he was satisfied with the drainage issues. Donner said yes.*
  5. **Ordinance No. RZ2007-003 - Herbert King Rezoning Request from R1 to M1: NE Corner of 6303 Von Kanel Street**  
*\*M/S/P Schuster/Jaeger: to approve Ordinance No. RZ2007-003 - Herbert King Rezoning Request from R1 to M1.*

6. **Staff Approved CSM #05-07, 06-07, #07-07, #09-07 and #10-07**  
*\*M/S/P Ziegler/Jaeger: to approve CSM #05-07, #06-07, #07-07, #09-07 and #10-07.*
  7. **Staff Approved Sign Permits: #2007-015 to #2007-022**  
*\*M/S/P Ziegler/Jaeger: to approve Sign Permits: #2007-015 to #2007-022.*
  8. **#CU2007-001- Nathan Wincentsen, Riverside Land Surveying, & Stan Budleski Conditional Use Permit Request to Allow an Off-Premise Sign: 6307 Schofield Avenue DENIED BY PC**  
*\*M/S/P Maloney/White: to deny #CU2007-001- Nathan Wincentsen, Riverside Land Surveying, & Stan Budleski Conditional Use Permit Request to Allow an Off-Premise Sign: 6307 Schofield Avenue, per the recommendation of the Planning Commission.*
  9. **Ordinance Amending Section 50.102 (h)(2) of the Municipal Code Relating to "Lawn and Yard Maintenance"**  
*\*M/S/P Schuster/White: to approve an Ordinance Amending Section 50.102 (h)(2) of the Municipal Code Relating to "Lawn and Yard Maintenance".*
  10. **Ordinance Amending Section 70.112 of the Municipal Code Relating to "Cleaning of Sidewalks"**  
*\*M/S/P Jaeger/Ermeling: to approve an Ordinance Amending Section 70.112 of the Municipal Code Relating to "Cleaning of Sidewalks".*
- H. Traffic Signal for Intersection of Mesker Street and Schofield Avenue**
- I. Emergency Vehicle Access to Traffic Signals at the Intersection of Mesker Street and Schofield Avenue**  
*\*M/S/P Schuster/Maloney: to approve the traffic signal and emergency vehicle access for the intersection of Mesker Street and Schofield Avenue, with Village staff instructed to find funding. Q/Ermeling asked if anyone looked at doing a four way stop with the emergency vehicle access. Zuleger said the four way stop would not be good for traffic flow.*
- J. Operator/Bartender Licenses**  
 None
- K. Vouchers**  
*\*M/S/P Schuster/Jaeger: to approve Voucher numbers 20294 thru 20431.*
- VII. CLERK'S BUSINESS**  
 Weinkauff reported staff is still waiting for a few liquor license applications. The deadline was Friday. She also reported she is working on a "Direct Seller" ordinance.
- VIII. TRUSTEE BUSINESS**
- A. Maloney**  
 Maloney thanked the Street Crew for the pick up of his yard waste. He also said the Street Crew did a great job with the Bulk item drop off.
- B. White**  
 None
- C. Jaeger**  
 Jaeger said the "Generational Diversity in the Workplace" pamphlet was very good information.
- D. Schuster**  
 None
- E. Ziegler**  
 None
- F. Ermeling**  
 None
- IX. PRESIDENT'S BUSINESS**  
 None

**X. CONVENE TO CLOSED SESSION PER SS 19.85 (1)(c) Personnel Matters**

**A. Personnel Issues**

*\*M/S/P Schuster/Jaeger: to convene to closed session at 8:00 p.m. Roll call vote: Machmueller – yes, Maloney - yes, White - yes, Jaeger – yes, Schuster - yes, Ermeling - yes, and Ziegler – yes.*

**XI. RECONVENE FROM CLOSED SESSION**

*\*M/S/P Schuster/Ziegler: to reconvene from closed session at 8:36 p.m. Roll call vote: Machmueller – yes, Maloney - yes, White - yes, Jaeger – yes, Schuster - yes, Ermeling - yes, and Ziegler – yes.*

**XII. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION**

No action taken.

**XIII. ADJOURN**

*\*M/S/P Jaeger/Schuster: to adjourn the meeting at 8:37 p.m.*

Respectfully,

Sherry Weinkauf  
Village Clerk