

**VILLAGE OF WESTON BOARD MINUTES
5500 SCHOFIELD AVENUE, WESTON, WI**

MONDAY, JUNE 2, 2008

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Schuster called the Village Board meeting to order at 6:20 p.m. Trustees present were White, Ziegler, Maloney, Jaeger, Ermeling and Schmutzler. Administrator Zuleger, Public Works Director Donner, Finance Director Jacobs, Community Development Director Higgins, Taxpayer Relations Coordinator Hodell, Park Superintendent Osterbrink, and Fire Chief Pierce were also present. There were 3 people present in the audience.

II. QUALITY STAR PRESENTATION

A. Finance Committee Member Scott Cattanaach

Zuleger presented a Quality Star Presentation to Scott Cattanaach in recognition of his sound advice in managing the Village's investment portfolio, and his help with the Village's Tone at the Top Ethics policy.

III. VISITORS

A. Brad Viegut – Robert W. Baird & Company

- 1. Moody's Rating Results Recap**
- 2. Negotiated Sales Pricing for the 2008 Sanitary Sewerage System Refunding Revenue Bonds**
- 3. Resolution #VW-06-08: Resolution Providing for the Issuance and Sale of \$4,985,000 Sanitary Sewerage System Refunding Revenue Bonds, Series 2008 and Providing for the Payment of said Bonds and Other Details and Covenants with Respect Thereto**

Jacobs reported the Village received an upgrade in the General Obligation debt to "A1" and an upgrade to the Sewer Utility Revenue debt to "A2". He explained the criteria used by Moody for the upgrades.

Brad Viegut said the Moody's presentation made by Zuleger and Jacobs was very thorough. He reviewed the issue summary for the Village of Weston sanitary sewerage system refunding revenue Bonds, Series 2008. He stated the total issue amount is \$4,950,000 and the interest rate is set at 3.87%. He also reviewed the summary of refinancing.

**M/S/P Ermeling/Ziegler: to approve Resolution #VW-06-08.*

IV. CONSIDERATION OF VILLAGE BOARD MINUTES

A. *M/S/P Jaeger/Schmutzler: to approve the Village Board Minutes of 5/19/08 and place on file.

V. NEW BUSINESS

A. R-06-2008 Resolution Authorizing the Project to Proceed and Levy Special Assessments on Machmueller Street

**M/S/P Ziegler/Schmutzler : to approve R-06-2008 - Resolution Authorizing the Project to Proceed and Levy Special Assessments on Machmueller Street, up to Heuss Street with curb and gutter, per the recommendation of the Public Works and Utility Committee.*

B. R-07-2008 Resolution Authorizing the Project to Proceed and Levy Special Assessments on Shepherd Lane

**M/S/P Schmutzler/Jaeger to deny: R-07-2008 - Resolution Authorizing the Project to Proceed and Levy Special Assessments on Shepherd Lane, per the recommendation of the Public Works and Utility Committee, with the issues being reviewed no later than 2010. Q/Ziegler said a letter needs to be sent to the residents stating that reconstruction will be no later than 2010.*

C. R-08-2008 Preliminary Resolution for Special Assessments on Knaack Avenue, Schmutzler Street, and Bayington Avenue – Street Improvements

**M/S/P White/Maloney: to approve R-08-2008 - Preliminary Resolution for Special Assessments on Knaack Avenue, Schmutzler Street, and Bayington Avenue – Street Improvements.*

D. Birch-Alderson-Jelinek Reconstruction Project; Bid Results and Award of Construction Contract
**M/S/P Ermeling/Jaeger: to award the Birch-Alderson-Jelinek Reconstruction Project to A-1 Excavating in the amount of \$1,459,304.64, with the stipulation that there is a meeting with A-1 explaining the Village's expectations. Q/White asked about some of the problems the Village had with A-1 in the past. Zuleger said the Village took A-1 to binding arbitration for a dispute over material. Zuleger and Donner will meet with them and explain the Village's expectations. Q/White asked about them not being allowed to work on Village projects. Donner said the time limit was met.*

E. Purchase of Utility Van (Replacement of No. 1)
**M/S/P White/Maloney: to approve the purchase of a GMC Savana Utility Van in the amount of \$19,222 from Fred Mueller.*

F. Vouchers
**M/S/P White/Maloney: to approve vouchers 23386 to 23478.*

VI. COMMITTEE MINUTES

A. Public Works and Utility Committee Minutes
**M/S/P Jaeger/Schmutzler: to acknowledge the Public Works and Utility Committee Minutes of 05/19/2008 and 5/22/2008 and place on file.*

B. Board of Review Minutes
**M/S/P Jaeger/Schmutzler: to approve the Board of Review Minutes of 5/19/2008 and place on file.*

C. Public Safety Committee Minutes
**M/S/P Jaeger/Schmutzler: to acknowledge the Public Safety Committee Minutes of 5/15/2008 and place on file.*

VII. DEPARTMENT REPORTS

A. Parks & Recreation Superintendent

1. Skate Park Status

Osterbrink met with the Skate Park Contractor and they reported all the concrete would be put down next week. They hope to be finished with their work by June 20th.

2. Aquatic Center

Osterbrink reported the first Aquatic Center rental went well today. The pool should be fully staffed by this weekend. There will be a live remote this Saturday for the Grand Opening.

3. Landscape

Osterbrink reported Gypsy spraying got done early yesterday morning. All the flower planters were filled last Thursday.

B. Police Chief

Vergin was absent.

C. Fire Chief

1. Significant Fire and EMS incidents since last Board Meeting

Pierce reported there would be a meeting on June 12th between Ministry and the Volunteers to discuss a program which would keep them involved with the Fire Department. On June 25th and 26th NTC will hold supervisory classes for some of the Department's officers.

D. Director of Public Works

1. Project Update

Donner reported staff needs to review the 2005 and 2007 street ratings. Donner said there are inconsistencies. Zuleger said staff would have a better handle on that next year.

Donner said the right thing to do on Shepherd Lane is to reconstruct it. The neighborhood will be informed that this reconstruction will be coming within two years.

White suggested the street rating program be explained to the residents. Zuleger said he will put something in the August newsletter.

a. Safe Routes to School Project

Donner reported the bid opening for the Safe Routes to School project will take place next Tuesday with the project to be awarded the same day at a special Village Board meeting. Clerk Weinkauff will make sure there is quorum of the Village Board.

2. Utility and Street Operations Report

No comments.

E. Zoning Administrator/Community Development Director

1. June 9 Zoning Board of Appeals Meeting

Higgins said there would be a Zoning Board of Appeals meeting on Monday at 5:30 p.m.

2. June 9 Plan Commission Meeting

Higgins said it looks like a short Plan Commission agenda for June 9th. There is a rezoning request on the agenda for the Carisbrook Subdivision. She also said Wings and Rings is looking to open August 1st.

3. EnerGov Software Update

Higgins reported staff went through software training the last couple of weeks. Some of the reports the Board members currently receive will start to look a little different.

Ermeling stated she spoke with Mr. Augustine and he is concerned with water being diverted onto Weston Avenue. Zuleger will contact Mr. Augustine to discuss the issue.

F. Taxpayer Relations Coordinator

1. Nuisances

Hodell reported she continues to deal with a lot of property maintenance issues.

2. Bus Service

Hodell reported bus service in Weston is still doing well. The numbers continue to increase.

3. Farmers Market

Hodell said the Farmers Market is a little slow right now, but feels it will pick up.

G. Finance Director

1. Moody's Presentation Highlights

Jacobs said in July staff will send Water Utility information to Moody's for a possible rate increase.

2. 2008 Assessment Report

Jacobs reported the final numbers are done and assessment letters were sent out.

Open book is being held this week. He stated the 2008 preliminary assessed total is \$1,040,000,000.

3. 2007 Financial Audit Update

Jacobs reported the Joint Finance Committee will meet to approve the Everest Metro Audit on Thursday. Jacobs said he is about 75% done with the Village audit. He will finish this week. Clifton Gunderson will be here in July to make a 2007 audit presentation.

4. 2008 Budget Status Update

Jacobs reported as of the end of May the Village expenses are at 40 percent.

H. Administrator's Report

1. Economic Development Report

a. Medical Manufacturing Initiative

Zuleger said the Village has access to a website that includes approximately 330 medical manufacturing company names. His intern has been working with the database. He will have individual meetings with the medical community before a joint meeting on July 12th.

b. McDevco Planning

Zuleger said he met with the Chamber of Commerce last week to put a new McDevco plan together.

c. Current Event Update

Zuleger reported Wausau Supply is working on their new expansion in the Business Park. Applied Laser Technology should begin work soon. He will be meeting with a couple of people who are interested in building a 40,000 square foot building in Business Park South. There has been an offer to purchase on some land north of the Aspirus Clinic. Mr. Rivers, with the Holiday Inn, has a lead on a national restaurant. An Open House will be held at Schofield Enterprises this Friday.

2. Community Building

a. New Generations Update

Zuleger reported there would be another Future Weston Academy held next Wednesday. The focus will be on public safety issues.

b. Walk-ability / Third Places Update

Zuleger said his intern will start analyzing the Village's third places. He will do resident surveys at the YMCA, Pick 'N Save, Dale's Weston Lanes and Mount Olive Church.

c. Newsletter Format

Zuleger presented a new format for the Newsletter. The design was not changed, but color was added.

d. The "Weston" Brand

Zuleger said the Village seeks a lot of taxpayer input compared to other communities. And because of that it was suggested the Weston brand be "The Village of Weston Where You Decide".

3. Board Retreat – August 29, 2008 – Weston Lanes

Zuleger reported the Board Retreat would be held August 29th at Dale's Weston Lanes.

4. IAFF Negotiations Update – Critical Issues

Zuleger said the 3rd negotiation session with the IAFF will be held tomorrow. Conduct issues will be focused on in this session.

5. Alternative Energy Plan

Zuleger said he has been studying an alternative energy plan for the Village. He will have a meeting in two weeks with Business Park Owners on the possibility of placing three wind turbines in the Business Park. He is also having staff take a look at converting an old well into a geothermal heat pump at the Municipal Center. Staff will also do a test on one of the old diesel trucks with cooking oil. This can only be done from late April to early October.

I. Clerk's Report

1. Licensing Update

Weinkauf gave the Board Members a licensing update. She will bring all applications to the Board on June 16th for their approval.

VIII. TRUSTEE BUSINESS

A. Maloney

Maloney suggested sending a letter to Keller Williams Realty on the continuous 7-day open house signs. He has collected a lot of these signs.

B. White

None

C. Jaeger

None

D. Schmutzler

None

E. Ziegler

Ziegler said he has to paint the bollards in front of the Target store on a daily basis because there are kids skateboarding over them. Zuleger said he will get a notice out that if kids are caught skateboarding in front of Target they will be banned from the skate park.

Ziegler will be absent from the next meeting.

F. Ermeling

Ermeling will also be absent from the next meeting.

IX. PRESIDENT'S BUSINESS

Schuster said he received a resolution from Marathon County supporting an increase in beer tax. Zuleger said to pass that along to Chief Vergin.

A resident in the audience thanked Village staff for the excellent job they did on several road projects in the Village.

X. CONVENE TO CLOSED SESSION PER SS 19.85 (1)(c) Personnel Matters

A. Administrator's Review

**M/S/P Ziegler/Jaeger: to convene to closed session at 7:39 p.m. Roll call vote:* Schuster – yes, Maloney - yes, White - yes, Jaeger – yes, Schmutzler - yes, Ermeling - yes, and Ziegler – yes.

XI. RECONVENE FROM CLOSED SESSION

**M/S/P : to reconvene from closed session at 8:25 p.m. Roll call vote:* Schuster – yes, Maloney - yes, White - yes, Jaeger – yes, Schmutzler - yes, Ermeling - yes, and Ziegler – yes.

XII. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

**M/S/P Jaeger/Ziegler: to approve a three percent salary increase with a contract extension to 2012.*

XIII. ADJOURN

**M/S/P Ziegler/Ermeling: to adjourn the meeting at 8:26 p.m.*

Respectfully,

Sherry Weinkauff
Village Clerk