

**VILLAGE OF WESTON BOARD MINUTES  
5500 SCHOFIELD AVENUE, WESTON, WI**

**MONDAY, JUNE 4, 2007**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

President Machmueller called the Village Board meeting to order at 5:55 p.m. Maloney, Schuster, Ermeling, Jaeger, White and Ziegler were present. Administrator Zuleger, Public Works Director Donner, Finance Director Jacobs, Community Development Director Higgins, Park Superintendent Osterbrink, Building Inspector Tatro, Chief Pierce and Captain Vercimak were also present. There were approximately 20 people present in the audience.

Zuleger and Machmueller welcomed the students from the D.C. Everest American Institution class.

**II. CONSIDERATION OF VILLAGE BOARD MINUTES**

- A. *\*M/S/P Schuster/Ziegler: to approve the Village Board Minutes of 05/21/07 and closed session minutes and place on file.*

**III. VISITORS**

There were no visitors.

**IV. COMMITTEE REPORTS**

**A. PARK & RECREATION COMMITTEE MINUTES**

None

**B. PLANNING COMMISSION MINUTES**

None

**C. BOARD OF APPEALS MINUTES**

None

**D. PUBLIC WORKS AND UTILITY COMMITTEE MINUTES**

*\*M/S/P Jaeger/Ermeling: to acknowledge the minutes of 5/21/2007 and place on file.*

**E. PUBLIC SAFETY COMMITTEE MINUTES**

*\*M/S/P Jaeger/Ermeling: to acknowledge the minutes of 5/17/2007 and place on file.*

**F. FINANCE COMMITTEE MINUTES**

*\*M/S/P Jaeger/Ermeling: to acknowledge the minutes of 5/24/2007 and place on file.*

**G. BUILDING & GROUNDS COMMITTEE MINUTES**

None

**H. COMMUNITY DEVELOPMENT AUTHORITY MINUTES**

None

**I. JOINT EXTRA-TERRITORIAL ZONING COMMITTEE MINUTES**

None

**J. BOARD OF REVIEW MINUTES**

*\*M/S/P Maloney/White: to acknowledge the minutes of 5/21/2007 and place on file.*

**V. DEPARTMENT REPORTS**

**A. Parks & Recreation Superintendent**

Osterbrink reported the Marathon County Health Department did an inspection at the Aquatic Center last Thursday. Minor repairs need to be done. He also reported one of the pool motors started to leak last week. It was fixed right away. The lifeguards attended Blood borne pathogen training. The restrooms at Kellyland Park were vandalized again. Someone threw a rabbit carcass over the fence at the Aquatic Center. Vilas asked about using surveillance cameras at the parks. Jaeger asked for this item to be put on the next park agenda. Two more summer help employees will start next week.

**B. Police/Fire Departments**

**Police** – Vercimak gave a report on the May statistics. He noted there was an increase in sexual assault crimes.

**Fire** – Pierce reported on several serious accidents, one involving the request of the Spirit Helicopter.

He also reported runs are down. The new ambulance is back in service.

**C. Director of Public Works**

**1. Project Update**

Donner reported the completion date for Well #6 is scheduled for June 15<sup>th</sup>. He also reported the League of Municipalities filed a legal brief in the PSC case on the issue of who pays the cost of relocating utility poles.

**D. Building Inspector/Zoning Admin./Community Development Director**

Tatro is working closely with Green Acres management and everything is going well.

**1. Residential Subdivision/Development Update**

Higgins asked for questions there were none. The Board expressed their appreciation in receiving the proposed and newly developing residential subdivisions report.

**2. Town/Village of Weston Extra-Territorial Zoning (ETZ) Committee Update**

Higgins reported an ETZ meeting was held last Tuesday. The members reviewed a town/ETZ map and also worked on an official road map for the Town of Weston. The Committee will meet again the end of June.

**E. Taxpayer Relations Coordinator**

Zuleger reported Hodell continues to deal with a lot of nuisance complaints. Staff is having a hard time trying to come up with a dirty dozen list. Hodell continues to work on the Weston Fest. There was a good turnout at the Farmers Market last Saturday.

**F. Finance Director**

There will be an audit presentation in two weeks. The borrowing issues will be presented to the Board on July 16<sup>th</sup>. Zuleger, Jacobs and Assessor Schmidt will meet regarding TIF #2 values.

**G. Administrator's Report**

**1. Economic Development**

**a. Business & Technology Park South – Update**

Zuleger reported Central Wisconsin Engineers completed the environmental Phase 1 and Phase 2 on the land. The title commitment will be finished by Thursday.

He is working on a TEA grant request. Things are progressing very well.

**b. TIF #2 Update**

Zuleger is working with a retailer for the County Market building.

**c. Business Recruitment – Minneapolis**

Zuleger will meet with Target in regards to generating traffic for them. He will also meet with a business group interested in locating in the southeast quadrant.

**2. Community Development Issues**

**a. Beautification Task Force**

Zuleger is putting together a Green Space Utilization Task Force. They will discuss green space issues.

**b. Update on Dangerous Dog Event / Vergin & Zuleger**

Zuleger reported the rottweiler dog that killed a small dog was put down.

**c. Update on Citation Ordinance**

Zuleger reported staff will put together a fine schedule for Judge Weirauch.

**d. Spring Clean-Up Report**

Zuleger reported seven dumpsters were filled during the Bulk item drop off. A dumpster was taken to Green Acres, but nothing was put in it. He will meet with Dan Babl to discuss having them haul brush to the Babl pit instead of the Street Crew.

**3. Staff Development**

Zuleger gave a short report on generational communications.

**4. Board Retreat**

Zuleger reported the Board Retreat is tentatively scheduled for September 7<sup>th</sup>.

**VI. NEW BUSINESS**

**A. VW-09-07 Resolution to Approve CSM#11-07 Jacobson/Village of Weston – SE 1/4 SE 1/4 Section 23 & SW 1/4 SW 1/4 Section 24**

*\*M/S/P Maloney/White: to approve Resolution #VW-09-07 - CSM#11-07 Jacobson/Village of Weston – SE 1/4 SE 1/4 Section 23 & SW 1/4 SW 1/4 Section 24.*

**B. R-07-2007 Authorizing Resolution for Proceeding With Highland Avenue Utility and Street Construction Project and Special Assessments**

*\*M/S/P Schuster/Jaeger: to approve Resolution #R-07-2007 - Authorizing Resolution for Proceeding With Highland Avenue Utility and Street Construction Project and Special Assessments, per the recommendation of the Public Works and Utility Committee.*

**C. Mesker Street Construction Staking Services Contract**

*\*M/S/P Ermeling/White: to award the contract to Riverside Land Surveying for the Mesker Street Construction Staking Services Contract.*

- D. R-09-2007 Preliminary Resolution for Special Assessments, Weston Avenue east of Zinser Street approximately ¼ mile; Water Main**  
*\*M/S/P Schuster/Ziegler: to approve Resolution #R-09-2007 – Preliminary Resolution for Special Assessments, Weston Avenue east of Zinser Street approximately ¼ mile; Water Main.*
- E. Local Government Property Insurance Fund – Resolution # VW-08-07**  
*\*M/S/P Ermeling/Jaeger: to approve the Local Government Property Insurance Fund Resolution# VW-08-07.*
- F. Discussion and possible action on the Direct Sales Ordinance and License Fee**  
 Weinkauff expressed her concerns with potential Direct Sellers in the Village. Higgins also expressed her concerns with zoning violations. Ermeling has concerns with door-to-door sales. Maloney has concerns with out of state vendors. Weinkauff will do more research on this issue, keeping in mind the Board members concerns.
- G. License Applications Late Fee**  
 Weinkauff expressed her concerns with late filers of the alcohol license applications. At the next renewal she plans to add language to their letter that states license applications need to be filed on time or they may be without a license and unable to serve alcohol.
- H. Operator/Bartender Licenses**  
*\*M/S/P Ermeling/Ziegler: to approve the Operator/Bartender Licenses.*
- I. Vouchers**  
*\*M/S/P Schuster/White: to approve voucher numbers Vouchers #20432 thru 20543.*
- VII. CLERK’S BUSINESS**  
 Weinkauff asked for questions there were none.
- VIII. TRUSTEE BUSINESS**
- A. Maloney**  
 None
- B. White**  
 None
- C. Jaeger**  
 None
- D. Schuster**  
 None
- E. Ziegler**  
 Ziegler asked to be excused from the next regular meeting.
- F. Ermeling**  
 None
- IX. PRESIDENT’S BUSINESS**  
 Machmueller was glad to see the students from the D.C. Everest American Institution class attend the Village Board meeting.
- X. ADJOURN**  
*\*M/S/P Schuster/Maloney: to adjourn the meeting at 6:50 p.m.*

Respectfully,

Sherry Weinkauff  
 Village Clerk