

VILLAGE OF WESTON BOARD MINUTES
5500 SCHOFIELD AVENUE, WESTON, WI

TUESDAY, SEPTEMBER 2, 2008

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Schuster called the Village Board meeting to order at 6:37 p.m. Trustees present were White, Maloney, Jaeger, Ermeling, Ziegler and Schmutzler. Administrator Zuleger, Public Works Director Donner, Taxpayer Relations Coordinator Hodell and Chief Vergin were also present. There were 2 audience members present.

II. CONSIDERATION OF VILLAGE BOARD MINUTES

A. *M/S/P Jaeger/Schmutzler: to approve the Village Board Minutes of 8/18/08 and place on file.

III. NEW BUSINESS

A. Outdoor Kiosk Redbox (DVD Rental)

Weinkauf explained that Walgreens contacted her wanting to place a Kiosk Redbox outside of their building. They asked if they needed to apply for a license. Ermeling asked for Weinkauf to check on how Wausau is handling these machines. White said if the Village would require a license for this then the Village should also require licenses for soda machines. Schuster said if the machines become a problem then the Board could look at the issue again. Jaeger said she considers this no different than a soda machine. Weinkauf will let Walgreens know that we do not require any license or permit at this time.

B. Machmueller Reconstruction (Everest to Heuss) - Change Order No. 2

***M/S/P Schmutzler/White: to approve Change Order No. 2 for the Machmueller Reconstruction (Everest to Heuss) in the amount of \$18,785.50.**

C. A-1 Excavating - Change Order No. 2

***M/S/P Ermeling/Ziegler: to approve Change Order No. 2 in the amount of +\$1,316 for the Birch-Alderson-Jelinek Reconstruction Project.**

D. Schofield Avenue Pedestrian Signals; Approve Project Budget, Authorize Execution of Contracts with Norcon and Van Ert Electric

Donner said an approval of the \$45,000 budget on this project would allow staff to publish a class 1 notice to expend funds. ***M/S/P Jaeger/Ziegler: to approve the Schofield Avenue Pedestrian Signals Project Budget and Authorize Execution of Contracts with Norcon and Van Ert Electric not to exceed \$45,000. Q/Jacobs said that these funds will be reallocated from TIF 2.**

E. Mount View West Reconstruction (2009); Preliminary Resolution for Special Assessments

No action.

F. Resolution R-10-2008 – Preliminary Resolution Mount View Avenue (West of Birch Street), Fox Street (Between Norma Avenue and Schofield Ave), Norma Avenue, Rose Street, and Glad Street

***M/S/P White/Schmutzler: to approve Resolution R-10-2008 – A Preliminary Resolution for Mount View Avenue (West of Birch Street), Fox Street (Between Norma Avenue and Schofield Ave), Norma Avenue, Rose Street, and Glad Street, per the recommendation of the Public Works and Utility Committee.**

G. Operator Licenses

1. Julie Boruch, Kaisa Buettgen, Raechal Gantner. Jessica Knaup

***M/S/P Jaeger/Maloney: to approve the Operator Licenses as listed.**

H. Vouchers

***M/S/P White/Maloney: to approve Vouchers 24244 to 24345.**

IV. COMMITTEE MINUTES

A. Public Works and Utility Committee Minutes

***M/S/P Jaeger/Schmutzler: to acknowledge the Public Works and Utility Committee Minutes of 08/18/2008 and place on file.**

B. Park and Recreation Committee Minutes

***M/S/P Jaeger/Schmutzler: to acknowledge the Park and Recreation Committee Minutes of 08/21/2008 and place on file.**

- C. **Public Safety Committee Minutes**
**M/S/P Jaeger/Schmutzler: to acknowledge the Public Safety Committee Minutes of 08/07/2008 and place on file.*
- V. **DEPARTMENT REPORTS**
- A. **Parks & Recreation Superintendent**
 No comments.
- B. **Police Chief**
 Vergin reported he is working on the Department's 2009 budget.
- C. **Fire Chief**
1. **Significant Fire and EMS incidents since last Board Meeting**
 Zuleger reported staff has implemented a daily productivity report. This allows staff to better understand what the fulltime staff is doing during their shifts. The trade-time policy has been changed. Officers can only trade with other officers. Firefighters can trade with other firefighters. Grod is currently doing some of the administrative things and is doing an excellent job.
- D. **Director of Public Works**
1. **Status of Projects**
 - a. **Linden Grove Subdivision - Discussion Regarding Alternative Materials**
 Donner does not feel it is productive to look at alternative materials for the water main. His recommendation is to stay with the ductile iron. There are a few things to look into as it relates to the utility owned portion of the service line and drainage pipe.
 2. **Utility and Street Operations Report**
 Donner reported the vac truck has been repaired and should be back within a week.
- E. **Community Development Director / Zoning Administrator**
 Zuleger reported there are three public hearings scheduled for the Plan Commission. This includes a comp plan amendment request, zoning code text change and a rezone for Rossenbach Avenue. Jaeger asked about the CUP request from the Christiansen's for an asphalt manufacturing facility on their M1 property off of Grossman Drive. Zuleger explained that staff does the technical work for the Town of Weston. Staff is to make sure the Operational plan is correct. Staff is working on the operational plan for the current pit off of Kramer. Zuleger said staff is not working with Schofield just the Town of Weston. Staff is helping the Town of Weston in the event that Schofield kicks the issue back to the Town. Zuleger recommends the Village not take a position on the issue either way. Schuster knows there is a lot of opposition from the neighborhood. Zuleger said if the Board would like staff to weigh in on quality of life issues we can do that. Jaeger recommended staff do that.
- F. **Taxpayer Relations Coordinator**
 Hodell reported the Farmers Market is doing well.
- G. **Finance Director**
1. **DOR Update**
 Jacobs reported the net new construction number is 4.354 percent, which is 1 percent lower than last year. The tax levy would only be able to be increased by \$175,000. If everything is left as is the budget would be approximately \$32,000 in the hole. Staff will be looking into different options over the next couple of weeks. Jacobs also reported the non-TIF growth is healthy.
 2. **Budget Update**
 Jacobs said staff will look at different revenue funding options through the budget process.
- H. **Administrator's Report**
1. **2009 Budget (Administrator's Draft)**
 Zuleger would like the Board to adopt some budgeting assumptions so that some things can be locked in place. Staff would like the Board to lock in a 3% increase for personnel, which includes wages and benefits, a 2% in operation and 25% coefficient on energy, which includes street lights.
**M/S/P Jaeger/Ermeling: to approve the budget assumptions as noted above.*
 Zuleger said staff would like the Board to stay with a 17 cent levy increase and budget at the \$5.08 rate.
**M/S/P Ermeling/White: to not budget less than the \$5.08 rate.*
 Zuleger said if the Departments budgets exceed that amount he would like the Department heads to argue or persuade the increase to the Board. Ermeling asked if the Village Board can tell the Joint Finance what they will and will not pay for. Schuster said Village Board has the final say.
 There was a short discussion on adding Police Officers for 2009 and 2010.

**M/S/P Jaeger/Ermeling: to approve that if any Department comes in over 2 percent for operation they need to state their case to the Village Board at the budget workshop.*

2. 2009-2013 Capital Improvement Process

Zuleger said staff will bring the 5-year capital improvement plan before the Board at their October 5th meeting.

3. Fire Chief Selection / IAFF Update

Zuleger said staff will be interviewing three candidates September 10th and 11th. One is an internal candidate and the other two are from outside the organization.

Staff is currently negotiating wages, holiday pay and the drug and alcohol testing policy with the IAFF.

4. Economic Development Report

a. TIF #1

There will be two new buildings in Business Park South. He continues to work with Extended Season Sports. Schofield Enterprises reports they will have well over 200 jobs by year-end.

b. TIF#2

Zuleger said a retail/office building is being looked at for the Target lot. There might be a current offer to purchase the gas station lot across from Family Video.

He has received a lot of positive comments on Wings and Rings.

c. Housing Starts (20 Year Low)

Zuleger reported 15 single family homes and 6 multi-units building permits have been issued to date. He said this is a 20 year low.

I. Clerk's Report

Weinkauff reported Higgins is working on the easiest way to get the electronic Plan Commission meeting packets to the Village Board members.

Maloney asked if the Vote and Vax group is a not-for-profit organization. Weinkauff will look into this.

VI. TRUSTEE BUSINESS

A. Maloney

None

B. White

None

C. Jaeger

None

D. Schmutzler

None

E. Ziegler

Ziegler reported the Village should receive the Target grant in the next couple of weeks.

F. Ermeling

None

VII. PRESIDENT'S BUSINESS

None

VIII. ADJOURN

**M/S/P Maloney/Ermeling: to adjourn the meeting at 7:34 p.m.*

Respectfully,

Sherry Weinkauff
Village Clerk