

VILLAGE OF WESTON
BOARD MINUTES

MONDAY, OCTOBER 6, 2008

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Schuster called the Village Board meeting to order at 6:06 p.m. Trustees present were White, Ermeling, Maloney and Schmutzler. Ziegler and Jaeger were absent and excused. Administrator Zuleger, Public Works Director Donner, Finance Director Jacobs, Taxpayer Relations Coordinator Hodell, and Chief Vergin were also present. There were 3 audience members present.

II. CONSIDERATION OF VILLAGE BOARD MINUTES

A. *M/S/P Ermeling/Schmutzler: to approve the Village Board Minutes of 9/15/08 and place on file.

III. NEW BUSINESS

A. To Modify Parking on the West Side of Ferge Street at 5602, 5604 and 5606 - Parking Would be Allowed From 6 AM – 12 PM.

Zuleger and Vergin have decided to experiment with putting no parking after midnight in front of the apartment building to ease up parking issues there. What happens is a lot of the tenants come home late at night and they find that their spots have been taken by someone else. Vergin said this is the best compromise to meet the needs of everyone.

***M/S/P Schmutzler/Maloney to approve modifying parking on the west side of Ferge Street at 5602, 5604 and 5606. Q/Ermeling asked about there being enough parking spots. Vergin said there used to be. She asked about marking the spots. Vergin said they tried that already. He said it is mostly the guests that take the parking spots.**

B. Resolution #VW-13-08 – Pornography Awareness

***M/S/P White/Ermeling: to approve Resolution #VW-13-08 – Pornography Awareness.**

C. Operator Licenses

1. Josh Baranowski, Katie Feltz, Johnathan Frost, Kasey Henke, Howard Kapps, Julie Mercier-Peterson, John Morris, Renae Pope

***M/S/P Schmutzler/Maloney: to approve the Operator Licenses.**

D. Vouchers

***M/S/P White/Ermeling: to approve vouchers 24346 to 24484.**

IV. COMMITTEE MINUTES

A. Public Works and Utility Committee Minutes

***M/S/P Schmutzler/White: to acknowledge the Public Works and Utility Committee Minutes of 09/15/2008 and place on file.**

B. Finance Committee Minutes

***M/S/P Schmutzler/White: to acknowledge the Finance Committee Minutes of 07/31/2008 and place on file.**

C. Buildings and Grounds Committee Minutes

***M/S/P Schmutzler/White: to acknowledge the Building and Grounds Committee Minutes of 09/17/2008 and place on file.**

D. Public Safety Committee Minutes

***M/S/P Schmutzler/White: to acknowledge the Public Safety Committee Minutes of 09/17/2008 and place on file.**

Q/Ermeling said the Building and Grounds Committee minutes stated the salt shed door would get widened. It should have stated the shop door not the salt shed. Zuleger said the salt shed is getting a new roof.

V. DEPARTMENT REPORTS

A. Parks & Recreation Superintendent

Zuleger reported the disc golf would be put in next spring. The Future Weston group would like to see a handicap accessible large playground.

B. Police Chief

Vergin reported an agreement was reached with the union and he is waiting for ratification on the contract. There is a Police Commission meeting tomorrow. They will be discussing the hiring of an officer and the promotional process for the Department. The New Day Church will be using the Municipal Court parking lot to hold their Trunk or Treat event on Halloween. Officer Dickerson and Lord were given an award by the National Canine Association.

C. Fire Chief

1. Significant Fire and EMS incidents since last Board Meeting

Zuleger reported Fire Chief Meilahn will begin fulltime at the Fire Department next week. He will also attend a fire academy course. There will be some staffing changes. The Firehouse software has been purchased. He reported in a 24-hour day there are about 43 percent productive hours. The work trade policy has been modified. The State IAFF voted to deny the reopener clause. Zuleger would like the Board to allow the moonlighting policy decision to be made and reviewed by the Chief. The retroactivity was taken out of the contract. **M/S/P Maloney/White: to remove the bartending language from the outside employment clause in the contract.*

D. Director of Public Works

1. Status of Projects Utility and

2. Street Operations Report

Donner asked for questions. There were none.

3. WisWARN Mutual Response Network

Donner will have Attorney Weber review the agreement. Schuster said this is a good thing.

Donner reported the new Stormwater Engineer will start on Monday.

E. Community Development Director / Zoning Administrator

Zuleger reported he is working with Higgins on several new businesses coming into town.

F. Taxpayer Relations Coordinator

Hodell created a spreadsheet for any calls concerning Green Acres Mobile Home Park. The Street Department will put boulders on Von Kanel Street by Green Acres because people were using it as an access point into the mobile home park. Hodell said she is also working on second notices for some of the property nuisance issues.

G. Finance Director

1. Budget Status Update

Jacobs reported the Budget Workshop will be held on November 3rd and the budget hearing will be held November 24th. Jacobs talked to the Board about using the debt service exemption as a last resort for the 2009 budget. Zuleger said it is his desire not to use the debt service exemption.

H. Administrator's Report

1. Economic Development Report

a. TIF Analysis

Zuleger and the Staff Accountant will do an analysis of TIF #1. TIF #2 could close between 2012 and 2014.

b. Current Development Update

Zuleger is working with another restaurant that is interested in the area. He is also working with a refrigeration company for the Business Park.

c. Non-TIF Development Grant Program

Zuleger reviewed the Village's Non-TIF development grant program with the Board. This is for buildings outside of the TIF district. The purpose of the program is to stimulate economic development out of the TIF district and create jobs. WISH may be a grant applicant. Schuster said if someone is going to put in \$750,000; is \$15,000 enough. Zuleger said they would use it toward parking lots or landscaping. **M/S/P Maloney/White: to approve the Non-TIF Development Grant Program. Q/Ermeling said the Village has a lot of funds in the TIF that have been spent and we need to promote the TIF to get the money back. Ermeling said this money that would be used to replenish or pay back is actually the tax rate for the Village. She has a problem with restaurants because they seem to come and go. She would not have a problem if it was a larger manufacturer that the Village could not accommodate in the current TIF area. She asked what would happen if the business would go bankrupt. How does the Village get the money back? Zuleger said the Village could have them put up an equivalent piece of property or have them take out some kind of equity. He would be willing to add a lien position. Ermeling asked about WISH being*

eligible for this grant since they are already there. Zuleger said the Village made them put in a parking lot and they have redone the building. They have a lot of property investment. Zuleger said whoever applies has to show they meet all the criteria. Ermeling asked about interest. Jacobs explained the borrowing process. Zuleger said it is being run like a revolving loan program. *Ermeling voted no. Motion passed 3 to 2.* Zuleger will add the lien position to the program.

2. Green Acres Mobile Home Park Update

Zuleger reviewed the draft agreement between the Village and Green Acres Mobile Home Park. Ermeling asked about the water and sewer charges. Zuleger said the Utility Clerk will certify the balance due. Zuleger would like to get this to Green Acres management tomorrow. Ermeling suggested adding something in the agreement stating that all building additions, decks, etc. will require a building permit. Zuleger will add that to the agreement.

3. Personnel Evaluation Process / Organizational Restructuring

Zuleger reported this year management is going to have employees evaluate themselves. He presented the organizational chart to the Board.

4. Pedestrian Bridge Funding Update

Zuleger said Hooshang Zeyghami is working with Jerry Petrowski in regards to getting some grants for the pedestrian bridge. He also asked Donner to set up a meeting with the DOT to see if the Village can use the Weston Avenue money left over for approaches.

5. Tone at the Top Letter

Zuleger reviewed the Tone at the Top letter.

I. Clerk's Report

There was a short discussion on the Vote and Vax program and the handing out of light bulbs at the polling place on Election Day. The Board suggested the polling place only be used for voting and to let the organizations know we are going to pass on their offer.

VI. TRUSTEE BUSINESS

- A. Maloney**
No comments.
- B. Schmutzler**
No comments.
- C. White**
No comments.
- D. Ziegler**
No comments.
- E. Jaeger**
No comments.
- F. Ermeling**
No comments.

VII. PRESIDENT'S BUSINESS

- A. Appointment of David Diesen to the Plan Commission**
**M/S/P White/Maloney to approve the appointment of David Diesen to the Plan Commission.*

VIII. ADJOURN

**M/S/P Maloney/Schmutzler: to adjourn the meeting at 7:10 p.m.*

Respectfully,

Sherry Weinkauff
Village Clerk