

**VILLAGE OF WESTON BOARD MINUTES
5500 SCHOFIELD AVENUE, WESTON, WI**

MONDAY, OCTOBER 15, 2007

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Machmueller called the Village Board meeting to order at 6:36 p.m. Trustees present were Schuster, White, Maloney, Ermeling, Ziegler and Jaeger. Administrator Zuleger, Public Works Director Donner, Finance Director Jacobs, Community Development Director Higgins, Taxpayer Relations Coordinator Hodell, Fire Chief Pierce and Chief Vergin were also present. There were 11 people present in the audience.

II. CONSIDERATION OF VILLAGE BOARD MINUTES

A. *M/S/P Schuster/Jaeger: to approve the Village Board Minutes of 10/01/07 and 10/09/07 and place on file.

III. VISITORS

A. Boys & Girls Club Update – Brian Stezenski-Williams & Tom Nohelty

Brian Stezenski at the end of the school year the Boys and Girls Club had served 251 youths. Their survey results continue to be strong. Since the school year began they currently have 60 to 70 kids each day. He explained the peer court program, which is a diversion out of the Municipal Court in Wausau. The program has been in place for nine years. The success rate is at +80 percent. Currently the funding is being provided by Marathon County and the City of Wausau. Since there is a significant amount of funding from Marathon County they can make this program available to the Everest Metro at a significant discount.

Tom Nohelty indicated they did talk with other municipalities and the City of Schofield did say they would provide some funding. The Village of Rothschild is considering and they are waiting to hear from them. They will meet with Rib Mountain tomorrow. Marathon County and the City of Wausau will continue to fund program. They asked the Board to support \$60 per youth, for a grand total of \$15,000. There are approximately 250 Weston youths. They would also like the Board to consider \$5,000 extra for the peer court program that they would coordinate.

Matt Yde, a Weston resident, supports the program. He says the program provides an opportunity to kids who are disconnected.

Jaeger indicated she is in support of the program. She also asked if there were any plans to look at a different site. Stezenski said yes. There are on-going discussions. There was a short discussion on the Boys and Girls Club working with Mount Olive Church as a possible location. Jaeger asked for a copy of their budget.

Zuleger said Weston residents from the neighborhood meetings agreed the Village should continue to fund the program.

There was some discussion regarding the participation rate and the peer court program.

IV. UNFINISHED BUSINESS

A. Weston Avenue Water Main Extension, Bid Results and Award of Construction Contract

***M/S/P Ziegler/Schuster: to award the Weston Avenue Water Main Extension to Pember Construction in the amount of \$190,792.70, subject to the contingencies approved by the Public Works and Utility Committee.**

V. NEW BUSINESS

A. Marathon County/Portage County & Village of Weston Solid Waste Disposal and Recycling Agreement

Zuleger explained the Village was paying \$30 a ton for a tipping fee and was able to get that reduced to \$23.29 a ton for a five-year period. ***M/S/P Jaeger/Ermeling: to approve the agreement, contingent on adding new language that states County 1, County 2 and the Village of Weston reserve the right to request an adjustment of fees in the event that efficiencies in the operational cost of the landfill incredibly reduce the per ton disposal price. Q/ Schuster asked about the possibility of a reverse clause. Zuleger said there are several “serve the right” clauses included in the agreement based on conditions set by the DNR.**

- B. Resolution R-11-2007, Final Resolution Mount View Area for Special Assessments**
**M/S/P Schuster/Ziegler: to approve Resolution R-11-2007 for the Mount View Area Special Assessments, per the recommendation of the Public Works and Utility Committee.*
- C. Resolution R-12-2007, Final Resolution Birch St between Bernard Ave and Ross Ave for Special Assessments**
**M/S/P Ziegler/Schuster: to approve Resolution R-12-2007 for Special Assessments on Birch Street between Bernard Avenue and Ross Avenue, per the recommendation of the Public Works and Utility Committee.*
- D. Resolution R-13-2007, Final Resolution Mesker St between Schofield Ave and Ross Ave for Special Assessments**
**M/S/P Schuster/Ziegler: to approve Resolution R-13-2007 for Special Assessments on Mesker Street between Schofield Avenue and Ross Avenue.*
- E. Development Agreement with Emmerich/Drewek for Mount View Extension and Multi-Family Development**
 Donner stated there were four major issues that need to be part of this development agreement.
1. The developer is to include sidewalk constructed from Schofield Avenue north to the curve on Mt. View. From there the developer is to make provisions (easement or dedicated R.O.W.) for a future sidewalk.
 2. The developer is to include the costs for looping the water main between Richflex and the north-south leg of Mount View.
 3. The Village will own and maintain the storm sewer within the Mount View Street R.O.W. The developer will own and maintain all other storm sewer facilities including the detention basin at the northeast corner of the development. A separate agreement describing the maintenance responsibilities for the detention basin including apportionment of their relative cost shares will be drafted.
 4. We will agree to concurrent start of one building while infrastructure construction is going on. Completion of street paving can be deferred to 2008 to a specified date. Occupancy of the unit may be granted upon completion of the water, sanitary sewer, drainage facilities and pavement base. The developer will be responsible to perform all street maintenance and assure access to the unit while it is under construction and when it becomes occupied until the street pavement has been completed.
- Schuster said the Committee wanted to make sure there would be drainage to the retention pond to divert overflow to a storm sewer. Donner said the basin is already designed with an outlet to the storm sewer. Mark Thompson said it does not have an emergency overflow out of the top of the berm. It has an overflow into the outlet structure. Donner will add language that states the developer will convey the 100-year storm.
- *M/S/P Jaeger/Ziegler: to approve the Development Agreement with Emmerich/Drewek for the Mount View Extension and Multi-Family Development, contingent on the conditions listed above.*
- F. Task Order Amendment No. 1 for Central Wisconsin Engineers – Ross Avenue Temporary Easement Preparation**
**M/S/P Schuster/Ziegler: to approve Task Order Amendment No. 1 for Temporary Easement Preparation on Ross Avenue in the amount of \$2,300.*
- G. Task Order Amendment No. 2 for Central Wisconsin Engineers – Ross Avenue Sidewalk Construction Services**
**M/S/P Ziegler/Maloney: to approve Task Order Amendment No. 2 for Ross Avenue Sidewalk Construction Services in the amount of \$17,600.*
- H. Task Order Amendment No. 1 for Central Wisconsin Engineers – Birch Street Culvert and Stormwater Modification Construction Services**
**M/S/P Schuster/White: to approve Task Order Amendment No. 1 for Birch Street Culvert and Stormwater Modification Construction Services in the amount of \$19,040.*
- I. Change Order No. 2 Highland Avenue Project**
**M/S/P Ermeling/White: to approve Change Order No. 2 for the Highland Avenue Project in the amount of \$1,115.*
- J. Resolution #VW-20-07 – Pornography Awareness**
**M/S/P Jaeger/Ermeling: to approve Resolution #VW-20-07 – Pornography Awareness.*

K. Plan Commission Items:

1. **Application #CU2007-010 by Lamar of Central WI for a Conditional Use Permit at 5009 Schofield Avenue (Total Rental) to allow the replacement of an existing off-premise billboard sign with a new 30 ft tall steel single pole structure and the addition of LED technology on the west face of the new 12'X25' sign in a Manufacturing and Warehousing (M-1) with Wellhead Protection Overlay (OWP) Zoning District**
**M/S/P White/Jaeger: to approve application #CU2007-010, subject to the contingencies approved by the Plan Commission. Q/Ermeling said the Village is using a conditional use to approve an off site premises sign with upgrades. She said the Village does not allow this anywhere else. Ermeling, Maloney and Schuster voted no White, Jaeger, Ziegler and Machmueller voted yes. Motion passed with a 4 to 3 vote.*
2. **Site Plan for 10,000 sq ft Building Addition at Crystal Finishing Systems - 2608 Ross Avenue, (Crystal Finishing Systems/United Structures)**
**M/S/P Jaeger/Maloney: to approve the Site Plan for a 10,000 sq ft Building Addition at Crystal Finishing Systems - 2608 Ross Avenue, subject to the contingencies approved by the Plan Commission.*
3. **Revised Site Plan Schofield Enterprises - Parking Lot Addition - 8405 Enterprise Way**
**M/S/P Schuster/White: to approve the revised Site Plan for a Parking Lot Addition at Schofield Enterprises, 8405 Enterprise Way, subject to the contingencies approved by the Plan Commission.*
4. **CSM#21-07 Split vacant lot just west of 3802 Schofield Avenue into 4 lots and dedicate road right-of-way extension of Mount View Avenue to Schofield Avenue (Emmerich/Vreeland)**
**M/S/P White/Jaeger: to approve CSM#21-07 - Split vacant lot just west of 3802 Schofield Avenue into 4 lots and dedicate road right-of-way extension of Mount View Avenue to Schofield Avenue, subject to the contingencies approved by the Plan Commission. Q/Ermeling asked why the Village is allowing, with a conditional use, in R3 zoning an 8 unit to a 12 unit when the Village did not allow this with an apartment complex on Camp Phillips Road. Higgins said they could have had more buildings at the same density. They did not need a conditional use for this project just Plan Commission approval, which they received in September.*
5. **Site Plan for 12 Building Apartment Complex (12 units/building): vacant lot just west of 3802 Schofield Avenue (Drewk Structures/MTS)**
**M/S/P Jaeger/Maloney: to approve the site Plan for a 12 Building Apartment Complex (12 units/building): vacant lot just west of 3802 Schofield Avenue. Q/ White asked about fencing. Higgins said the Plan Commission approved the site plan with a fencing contingency. Q/Maloney asked about refuse containers. Higgins said there would be an enclosed three-sided structure with a gate for the containers. Schuster asked about recycling containers. Mark Thompson said there would be three recycling containers available for the tenants.*

L. Plan Commission Consent Agenda Items

1. **Staff Approved CSM #20-07, #22-07**
2. **Staff Approved Sign Permits: #SP2007-050 to SP2007-058**
**M/S/P Jaeger/Schuster: to acknowledge Staff Approved CSM #20-07, #22-07 and Sign permits: #SP2007-050 to SP2007-058.*

M. AutoMarker Voting Machine

**M/S/P Ermeling/Maloney: to approve the purchase of an Automarker voting machine for the new polling place.*

N. New Agent for Kwik Trip #787 – Jeremy Schmidt

**M/S/P Jaeger/Maloney: to approve Jeremy Schmidt as the new Agent for Kwik Trip #787.*

O. Operator/Bartender Licenses

1. **Julie Kamke**

**M/S/P White/Maloney: to approve the Operator/Bartender License.*

P. Vouchers

**M/S/P Schuster/Jaeger: to approve Vouchers numbers 21572 thru 21698.*

VI. COMMITTEE REPORTS

A. Plan Commission Minutes

**M/S/P Jaeger/Schuster: to acknowledge the minutes of 10/08/2007 and place on file.*

B. Public Works and Utility Committee Minutes

**M/S/P Jaeger/Schuster: to acknowledge the minutes of 10/01/2007 and 10/08/2007 and place on file.*

VII. DEPARTMENT REPORTS

A. Parks & Recreation Superintendent

Machmueller asked for questions. There were none.

B. Police Chief

A copy of the Chief's Report was given to the Board members.

C. Fire Chief

1. Previous month's statistics, call volumes, and trends

Pierce reported the response time is staying under 6 minutes. The department did not have as many respiratory calls in September because it was warmer than usual. There was one structure fire in September.

D. Director of Public Works

1. Status of Projects

a. Weston Business & Technology Park South

Donner reported there are a few punch list items to complete.

b. Highland Avenue Utility and Street Construction

Donner reported paving would be done by the end of this month.

c. Linden Grove Subdivision and Weston Avenue Water Main Extension

No comments.

d. Birch Street Culvert

Donner reported work started today on the Birch Street culvert. The street will be closed to thru traffic.

e. Ross Avenue Sidewalk

Donner reported construction will start on Wednesday. It should take 3 to 4 weeks to complete.

f. Sanitary Sewer and Water Service Focus Group – Status Report – Curb & Gutter Discussion

Donner reported there would be another focus group meeting in November. There seems to be a lot of concern regarding the need for curb and gutter.

E. Building Inspector

1. Building Permit Issuance to Date

Higgins reported 271 building permits have been issued to date, including 61 for single-family homes and 3 duplexes.

F. Zoning Administrator/Community Development Director

1. Plan Commission Edges and Fringes Workshop - October 22, 2007 6 pm

Higgins reminded the Board members there would be an Edges and Fringes Workshop on October 22nd.

2. Town/Village Extraterritorial Zoning Committee Update

Higgins reported the Extraterritorial Zoning Committee (ETZ) met last week Wednesday. They reviewed the code She will meet this Thursday with the Town's attorney and two ETZ Committee members to review possible changes made by the attorney. The tentative hearing date is December 11th. The Village Board would take action at their meeting on December 17th.

3. Update on enforcement of signage in the road right-of-way

Higgins did send out letters on signs being placed in the right-of-way. She received two calls and has not seen any come down yet.

4. Update on Grandma's Attic Zoning Code Violations

Higgins reported they are not going to open. She will continue to work with them to get the property cleaned up.

G. Taxpayer Relations Coordinator

1. Nuisances

Hodell reported the major issues right now are cars parked on lawns. She went through Alpine Mobile Home Court last week with the Building Inspector. There were several violations.

2. Website

Hodell plans to focus on making the website more user friendly.

H. Finance Director

1. Budget Status Report

Jacobs reported the Village expenses are at 79 percent.

2. 2008 Budget Workshop – Monday, October 29th @ 5:30 p.m. – 7:30 p.m.

Jacobs reported the Finance Committee would be reviewing all 30 Village funds over the next couple of weeks. The Budget Workshop is scheduled for Monday, October 29th.

I. Administrator’s Report

1. Economic Development Report

Zuleger is working with two restaurants, one for the Lokre site and the other for the Target site. There is some interest in the Mashuda site.

2. 2008 Budget Updates

a. 2008 Operating Budget

Zuleger reported he would review the Department Head budgets tomorrow. He also reported the Village may not need to borrow anything for TIF.

b. 2008 CIP Highlights / Building & Grounds

Zuleger reported there would be a Building and Grounds meeting on Wednesday to discuss phase 3 of the Safety Building and the replacement of the Municipal Center parking lot.

3. Software Initiative

Zuleger reported staff has chosen the Energov parcel based software and Civics financial software. The proposed cost for both is between \$180,000 and \$190,000. This will provide great efficiency. Higgins and Weinkauff will present an electronic board packet presentation to the Board in November.

4. Update on Emergency Medical Dispatch Request

Zuleger reported the Sheriff’s Department is in need of more dispatchers. Zuleger said the Emergency Medical Dispatch program allows the EMT’s, paramedics and first responders to prepare for a patient while they are in transit. There are six questions that a dispatcher can ask the patient to help the EMT’s, paramedics and first responders be prepared when they get on scene. Vergin explained the radio communication problems and the possibility of the Everest Metro using their own frequency. The Sheriff’s Department would need to hire extra dispatchers for this.

5. State Budget Update

Zuleger reported the State budget is still not complete. He is still working on receiving more shared revenue for Weston to offset what the Village’s shared revenue should have been.

6. Community Quality of Life Issues

a. Domestic Abuse Campaign

Zuleger and Vergin are working with the School District, St. Claire’s, The Women’s Community and the Clan Council on the domestic abuse campaign.

b. Gen X/Y – Millennial Government Service

Zuleger reported he is working with staff on Gen X/Y/Millennial taxpayer service.

7. 1,000 Friends of Wisconsin Appointment

Zuleger reported the 1,000 Friends of Wisconsin has appointed him to their Board. The Board meets quarterly.

8. BP South Conservancy Development

Zuleger reported staff would be making grant applications for the Business Park South conservancy development mainly for walking paths.

J. Clerk’s Report

1. New Polling Place Update

Weinkauff said since the Board approved the purchase of a new Automarker voting machine the next step is to approve a resolution and then notify the residents.

2. Board of Review Update

Weinkauff reported there were seven appeals made to the Board of Review. The Board of Review moved to accept the assessor’s original assessment on all seven properties. She also reported the property owners were notified of the decision by certified mail the next day.

VIII. TRUSTEE BUSINESS

Board Members may express concerns and opinions at this time – No Action will be taken

A. Maloney

None

- B. White**
None
- C. Jaeger**
None
- D. Schuster**
None
- E. Ziegler**
Ziegler presented a Target grant to President Machmueller for the Village of Weston in the amount of \$2500.
- F. Ermeling**
None

IX. *PRESIDENT’S BUSINESS*

The President may express concerns and opinions at this time – No Action will be taken
No comments.

X. *CONVENE TO CLOSED SESSION PER SS 19.85 (1)(e)*

A. *Negotiating 2008 Garbage Contract*

**M/S/P Schuster/Maloney: to convene to closed session at 8:12p.m.*

Roll Call Vote: Machmueller – yes, Schuster –yes, White - yes, Maloney - yes, Ermeling - yes, and Ziegler – yes.

XI. *RECONVENE FROM CLOSED SESSION*

**M/S/P Schuster/Ziegler: to reconvene from closed session at 8:27 p.m.*

Roll Call Vote: Machmueller – yes, Schuster –yes, White - yes, Maloney - yes, Ermeling - yes, and Ziegler – yes.

XII. *POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION*

**M/S/P White/Maloney: to accept Veolia’s trash and recycling proposal of \$8.35/mo. for a 95-gallon cart and \$7.34/mo. for a 45-gallon cart, with the strike of July 1 for adjusting the base rate.*

XIII. *ADJOURN*

**M/S/P Schuster/Maloney: to adjourn the meeting at 8:28 p.m.*

Respectfully Submitted,

Sherry Weinkauff, Clerk