

**VILLAGE OF WESTON BOARD MINUTES
5500 SCHOFIELD AVENUE, WESTON, WI**

MONDAY, DECEMBER 17, 2007

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Machmueller called the Village Board meeting to order at 6:12 p.m. Trustees present were Schuster, White, Maloney, Ermeling and Jaeger. Ziegler was absent and excused. Administrator Zuleger, Public Works Director Donner, Finance Director Jacobs, Community Development Director Higgins, Chief Vergin and Fire Chief Pierce were also present. There were 4 people present in the audience.

II. CONSIDERATION OF VILLAGE BOARD MINUTES

- A. *M/S/P Schuster/Maloney: to approve the Village Board Minutes of 12/03/07 and place on file.**

III. PUBLIC HEARINGS

- A. Public Testimony and Discussion - Joint Town and Village Extraterritorial Zoning Ordinance (ETZ) and Map (6 pm)**

Machmueller read the hearing notice and declared the meeting open at 6:14 p.m. He asked for anyone to speak in support of the Joint ETZ ordinance and map. Higgins said the Committee recommended approval. There was no one in opposition at that meeting. Machmueller closed the hearing at 6:15 p.m.

- B. Resolution VW#27-07 Providing for the Publication, Filing, Inspection and Adoption of the Town & Village of Weston Extra-territorial Zoning Code**

**M/S/P White/Maloney: to approve Resolution VW#27-07, Providing for the Publication, Filing, Inspection and Adoption of the Town & Village of Weston Extra-territorial Zoning Code.*

IV. VISITORS

- A. Brad Viegut, Director (Robert W. Baird & Company)**

- 1. Stormwater Utility Revenue Bonds – Final Pricing Summary**
- 2. Moody’s Rating Report – “A3” Rating for Stormwater Utility**
- 3. #VW-29-07 Resolution Providing the Issuance and Sale of \$3,440,000 Storm Water Utility Revenue Bonds and Providing for the Payment of Said Bonds and Other Details and Covenants with Respect Thereto**

Mr. Viegut reviewed the Issue Summary in the amount of \$3,440,000 for the Storm Water Utility Revenue Bonds. He indicated the Moody’s rating is an “A3” and the interest rate is at 4.23%. He also reviewed the Storm Water Utility Financing Plan and the New Issue Report from Moody’s for the A3 rating assigned to the Storm Water Utility Revenue Bonds. Jacobs said staff asked Moody’s when would be the best time to ask for an upgrade from “A2” to “A1” in the G.O, from “A3” to “A2” for the CDA and from “A3” to “A2” on the Water and Sewer Revenue Bonds. They felt spring would be a good time. Zuleger said it is rare for a community our size to have all of their debt rated.

**M/S/P Ermeling/Jaeger: to approve Resolution #VW-29-07 Providing the Issuance and Sale of \$3,440,000 Storm Water Utility Revenue Bonds and Providing for the Payment of Said Bonds and Other Details and Covenants with Respect Thereto.*

V. UNFINISHED BUSINESS

- A. Agreement with Marathon County for Stormwater Education and Outreach**

**M/S/P Schuster/Maloney: to approve the Agreement with Marathon County for Stormwater Education and Outreach, per the Public Works and Utility Committee.*

- B. Proposed Project Agreements with Wisconsin Department of Transportation for Business Highway 51**

- 1. From STH 29 (Rothschild) to Jelinek Avenue**
- 2. From Jelinek Avenue to Drott Street (Schofield)**

Donner reviewed the draft agreement with the Board. **M/S/P Schuster/Maloney: to approve staff send a letter to WI DOT outlining the proposed language changes in the agreement, per the recommendation of the Public Works and Utility Committee.*

VI. NEW BUSINESS

A. Change Order No. 1 Ross Avenue Sidewalks

**M/S/P Ermeling/White: to approve Change Order No. 1 for Ross Avenue Sidewalks in the amount of \$993.23.*

B. Plan Commission Items:

1. **Direct Annexation Petition - A parcel of land being part of the Southeast ¼ of the Northeast ¼; part of the Southwest ¼ of the Northeast ¼; part of the Northwest ¼ of the Northeast ¼ and part of the Northeast ¼ of the Northeast ¼ all in Section 7; and part of the Northwest ¼ of the Northwest ¼ and part of the Southwest ¼ of the Northwest ¼ of Section 8, T28N R8E, Town of Weston - 141.03 acres (HD Land Investments LLC) (PC DENIED)**

**M/S/P Schuster/Jaeger: to deny the Direct Annexation petition, per the recommendation of the Planning Commission. Q/Schuster feels this petition may come back to the Village in the future.*

2. **Ordinance #RZ2007-012 - Amend original OPD (Overlay Planned Development) to allow the addition of a 32-unit Rehab Center on the east wing - 4602 Barbican Avenue (Rennes Group)**

**M/S/P Schuster/Ermeling: to approve Ordinance #RZ2007-012 - Amend original OPD (Overlay Planned Development) to allow the addition of a 32-unit Rehab Center on the east wing - 4602 Barbican Avenue (Rennes Group), per the recommendation of the Planning Commission.*

3. **Ordinance #RZ2007-013 - Rezone Lots 1 and 4 of Certified Survey Map No. 14990 Volume 67 Page 72 from R-3 (Residential Multiple Family) to B-3 (General Commercial) - Schofield Avenue (Emmerich)**

**M/S/P White/Maloney: to approve Ordinance #RZ2007-013 - Rezone Lots 1 and 4 of Certified Survey Map No. 14990 Volume 67 Page 72 from R-3 (Residential Multiple Family) to B-3 (General Commercial) - Schofield Avenue (Emmerich), per the recommendation of the Planning Commission.*

4. **VW-28-07 Resolution to Approve CSM#35-07 Riverside Land Surveying/Village of Weston - Dedication of Quentin Street ROW**

**M/S/P Jaeger/Ermeling: to approve Resolution #VW-28-07 for CSM#35-07 Riverside Land Surveying/Village of Weston - Dedication of Quentin Street ROW.*

5. **Staff Approved Sign Permits: #SP2007-065 to #SP2007-067**

**M/S/P White/Maloney: to acknowledge Staff Approved Sign Permits: #SP2007-065 to #SP2007-067.*

6. **2008 Plan Commission Meeting Schedule and Agenda Item Submittal Deadlines**

**M/S/P Jaeger/Maloney: to approve the 2008 Plan Commission Meeting Schedule and Agenda Item Submittal Deadlines.*

C. Tobacco Products Policy for the Village of Weston and Safety Building Grounds

Zuleger said staff would like the environment smoke free for the taxpayers. Some of the employees were also making a mess with the tobacco products. The proposed policy is that during working hours Village employees can no longer use tobacco products. **M/S/P Ermeling/Maloney: to approve the Tobacco Products Policy for the Village of Weston and Safety Building Grounds.*

D. Appointment of Special Registration Deputies

1. **Sarah Miller, Michael Otten, Tou Her, John Thao, Eric Giordano, Johny Thao, Ka Youa Xiong, Cheng Lee, Jaqueline Turk, Samuel Zuleger**

Weinkauf explained to the Board they did not need to appoint these Special Registration Deputies. She asked them to authorize her to make these and any future appointments for Special Registration Deputies.

**M/S/P Jaeger/Maloney: to authorize the Clerk make appointments for Special Registration Deputies.*

E. Operator/Bartender Licenses

1. **Renee Verkuilen, Katie Raith, and Diane Neuman**

**M/S/P Ermeling/Schuster: to approve the Operator/Bartender Licenses listed above.*

F. Vouchers

**M/S/P Schuster/Jaeger: to approve vouchers numbers 22055 to 22194.*

VII. COMMITTEE REPORTS

A. Plan Commission Minutes

**M/S/P Jaeger/Schuster: to acknowledge the minutes of 12/10/07 and place on file.*

B. Public Works and Utility Committee Minutes

**M/S/P Jaeger/Schuster: to acknowledge the minutes of 12/03/07 and place on file.*

C. Joint Town & Village Extraterritorial Zoning Committee Minutes

**M/S/P Jaeger/Schuster: to acknowledge the minutes of 12/11/07 and place on file.*

VIII. DEPARTMENT REPORTS

A. Parks & Recreation Superintendent

Zuleger reported there would be a roundtable meeting on January 2nd with the Park Committee, Dreamland and skaters to discuss the design of the skateboard park. Zuleger also noted he has received a lot of positive support on the park.

B. Police Chief

Vergin reported he continues to work on the domestic violence initiative. He said a video on domestic violence would be played at the Hmong New Year. The Department has upgraded its policy on calling Public Works for bad weather conditions. The Department has also started a new traffic enforcement policy. The Marathon County Board approved the hiring of two new dispatcher positions. They will start using the Everest Metro channel sometime in spring. The Department is also working on an internal newsletter.

C. Fire Chief

1. **Previous month's statistics, call volumes and trends**

Pierce reported the Department received approximately 1000 Fire and EMS calls to date. The Department's response time for EMS calls is still averaging less than 6 minutes.

D. Director of Public Works

1. **Status of Projects**

- a. **Emmerich/Drewek – Mount View Street & Utility Extension Project – Multi-family Development**

Donner reported testing issues for this project are being taken care of.

2. **Utility and Street Operations Update**

No comments.

E. Building Inspector

Higgins reported staff issued 300 building permits to date, including 67 single family and 4 duplexes.

F. Zoning Administrator/Community Development Director

1. **Update on Commercial & Multi-Family Zoning Occupancy Permit Program**

Higgins reported she received half of the occupancy permit applications that were sent out. To date 92 permits have been issued.

G. Taxpayer Relations Coordinator

No comments.

H. Finance Director

1. 2007-2008 Tax Collection Update

Jacobs reported the Village received over \$500,000 in tax collection today. To date the Village has received a total of \$900,000. Everything is running smooth.

2. Financial Audit Update

a. TIF District Audits

Jacobs will finish up the TIF audits on Wednesday.

b. 2007 Village Year-end Audit

Jacobs reported the Finance Department is about 4 to 6 weeks ahead of schedule with the audit.

I. Administrator's Report

1. 1-1-08 Valuation Estimate

Zuleger reported the 1-1-08-valuation increase should be between \$39 and \$44 million.

2. Economic Development Report

Zuleger reported he sold another lot in Business Park South. He also reported Teamsters is looking to locate their headquarters in the Business Park. Staff is working with two restaurants looking to locate in Weston.

3. 2008 Community Development Initiatives Update

There will be an article in the newsletter asking residents to email staff if they want eAlerts. Staff is also looking at the idea of podcasting Village Board meetings.

a. New Generations

Zuleger reported there are some residents that are interested in being on committees.

b. Sustainable Weston

The Village will be working with the University of Wisconsin Extension through 1000 Friends of Wisconsin on this eco municipality initiative.

c. Everest men Respect Women

Zuleger said Marathon County has shown some interest in the Domestic Abuse initiative. The Clergy will emphasize the initiative the week of Valentines. The School District is also working on the initiative. There will be an Everest wide petition drive.

4. Community Identity

a. Your Town Weston

Zuleger said Your Town Weston just finished on Channel 7. It was a good week.

b. Zip Code

Zuleger will be meeting with the Postal Service to push for a zip code again.

J. Clerk's Report

1. Employment Practices Liability Assessment Report

Weinkauff reviewed the priority items as listed in the assessment report with the Village Board.

IX. TRUSTEE BUSINESS

A. Maloney

None

B. White

None

C. Jaeger

None

D. Schuster

None

E. Ziegler

None

F. Ermeling

None

X. PRESIDENT'S BUSINESS

None

XI. CONVENE TO CLOSED SESSION PER SS 19.85 (1)(c)

**M/S/P Schuster/Jaeger: to convene to closed session at 7:23 p.m.*

Roll Call Vote: Machmueller – yes, Schuster –yes, White - yes, Maloney - yes, Ermeling – yes and Jaeger-yes.

A. Discussion of Performance Appraisals

B. #VW-26-07 Salary Resolution

**M/S/P Jaeger/Maloney: to approve Resolution #VW-26-07 – Salary Resolution.*

XII. RECONVENE FROM CLOSED SESSION

**M/S/P Ermeling/White: to reconvene from closed session at 8:14 p.m.*

XIII. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

See Above XI. Item B.

XIII. ADJOURN

**M/S/P Schuster/Maloney: to adjourn the meeting at 8:16 p.m.*

Respectfully,

Sherry Weinkauf, Clerk